

Adopted 8th September 2012



Constitution September 2012

**Constitution for ASA East Region
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1. Name

1.1. The name of the region shall be the ASA East Region, hereinafter called the Region, and this shall be included in all correspondence and documentation. This does not preclude the use of another name for trading purposes.

2. Status

2.1. The status of the organisation (ASA East Region) is an unincorporated association, operating as a voluntary body, to achieve the aims, as laid out in this constitution, on behalf of its members.

3. Composition

3.1. The Region shall comprise the Clubs, Associations, Bodies and Organisations, (hereinafter called the Clubs) affiliated to the Region in accordance with the criteria set by the Amateur Swimming Association (hereinafter called the ASA), and the members of those Clubs. The Region comprises the Sub-Regional Bodies of Bedfordshire, Cambridgeshire, Hertfordshire, Norfolk, Suffolk and Essex excluding the Greater London Boroughs of *Barking and Dagenham, Havering, Newham, Redbridge and Waltham Forest*

4. Objects

4.1. The aims of the Region shall be, but not limited to, those listed below:

4.1.1. To carry out the aims and objects of the ASA;

4.1.2. To obey and enforce the laws, regulations, rules, resolutions and rulings of the ASA.

4.1.3. To promote and develop aquatics activities within the region.

5. Responsibilities of the Region

5.1. The responsibilities of the Region shall be, but not limited to, those listed below:

5.1.1. To produce, maintain and implement plans based on strategic criteria set by the ASA and in such form as the ASA may from time to time require.

5.1.2. To administer the procedures for Clubs, as defined in ASA Law, to affiliate to the Region and to the Sub-Regional Body which forms part of the Region, including any necessary fee collection.

5.1.3. To administer the procedures for clubs to affiliate to the Region, including any necessary fee collection. (Note: Affiliation to a Sub-Regional Body will not be mandatory for associations, bodies or organisations).

5.1.4. To administer such procedures as the ASA shall decide, from time to time, to enable individual Clubs members to be members of the ASA.

5.1.5. Administer such procedures as the ASA and the Region shall decide, from time to time, to establish and maintain Sub-Regional Bodies, forming part of the governance, administration and delivery of the sport within the Region.

6. Responsibilities of Sub-Regional Bodies

6.1. The responsibilities of the Sub-Regional Bodies must include, but not be limited to, the following:

6.1.1. General

6.1.1.1. Each Sub-Regional Body shall:

6.1.1.1.1. Be responsible for managing the sport of aquatics disciplines within its boundaries subject to the strategic direction of the Region.

6.1.1.1.2. Observe the laws, judicial and technical rules of the ASA and ensure that they are observed within its jurisdiction.

6.1.1.1.3. Follow the resolutions and rulings of the ASA Board and/or the ASA Council and/or the Regional Council and/or the Management Board and ensure that they are followed within its jurisdiction.

6.1.1.1.4. Be accountable to the Region for the proper discharge of its functions.

6.1.2. Administration and Finance

6.1.2.1. Each Sub-Regional Body shall:

6.1.2.1.1. Determine the uses to which its funds are allocated within the strategic criteria set by the Region.

6.1.2.1.2. Set up and implement a business plan, including a budget indicating the source of the required funding and how it will be spent, based on the strategic criteria set by the Region.

6.1.2.1.3. Set up and implement a development plan based on the strategic criteria set by the Region.

6.1.2.1.4. Have the authority to set a sub-regional element of the affiliation and membership fees due from each of the Clubs affiliated to it.

6.1.3. Accountability

6.1.3.1. Each Sub-Regional Body shall

6.1.3.1.1. From time to time submit its business and development plans to the ASA East Region Management Board (hereinafter know as the Management Board) or its nominated agent(s) for approval.

6.1.3.1.2. Keep accounts showing its income and expenditure against the budget set in its business plan, and produce a balance sheet.

6.1.3.1.3. report annually to the Management Board, in such a form as it may from time to time require, on its:

6.1.3.1.3.1. Activities and any issues arising there-from.

6.1.3.1.3.2. Financial statements.

6.1.3.1.3.3. Performance against its development plan.

7. Affiliation and resignation

7.1. A Club applying to the Region for affiliation must submit its application, together with a copy of its constitution, plus details of the number of members, active and honorary, and a copy of its accounts or proposed financial plan or budget to the Region's Membership Officer, who, in deciding whether to grant affiliation to the Region, must consider the application against the national criteria approved by the ASA Board.

7.2. A grant of affiliation to the Region for a Club as defined in ASA Law 7 must include compulsory affiliation to a County Association or Sub-Regional Body operating within the Region. A fee for this may be included as part of the Regional affiliation fee.

7.3. Associations, Bodies and Organisations whose activities are not confined to one County shall not be required to affiliate to a County Association.

7.4. If an application for affiliation is refused, there must be a right of appeal to the ASA Board, whose decision must be final and binding on all parties.

7.5. A Club wishing to resign from the Region must give notice in writing to that effect before January 1st to the Region's Membership Officer, or it may be held liable for its affiliation fee for the current year.

8. Fees

8.1. An affiliated Club must pay to the Region or to the ASA, an annual fee made up of all or part of the following components:

8.1.1. ASA membership fees set by the ASA for each individual Club's member

8.1.2. Regional affiliation fee to be set by the Management Board before 30th November

8.1.3. County affiliation fee which must be set by the County Associations before 30th November

8.2. The Management Board shall have the power to remit the whole or part of such fees on application. Any such concessions shall be for one year only, but further applications may be made.

8.3. A Club not having made its return of Club membership and paid its liabilities to the Region, the ASA and its County Association by 31st March shall be suspended from affiliation from 1st April until such time as those liabilities are discharged. Any

Club not having paid its liabilities by 30th April will be deemed to have resigned. Where the affiliation of a Club is terminated in this way the Club will be informed in writing by post to the last known address of the last known secretary.

8.4. The Management Board shall have the authority of Council to amend, if required, clause 8.3 to ensure there is no conflict between the ASA and ASA East Region with regard to their respective constitutions and operations.

8.5. Where the regional affiliation fee is set on a per capita basis, members who pay no membership fee to their Club must be included in the total membership for whom a fee must be paid to the Region.

9. Government

9.1. The Council:

9.1.1. Each Club affiliated to the Region shall be entitled to representation at Council based on the number of Club members declared in the return of members for the previous year. The number of council members, each of whom must be a member of the Club he represents, shall be:

Up to 100 members 1 council member
101 to 300 members 2 council members
301 members and above 3 council members

9.1.2. Only persons who are members of the ASA shall be eligible to be members of the Council, except that a council member who represents an Associated Organisation, an Associate Organisation or an Affiliated Body may be a member of the Council provided that he has been appointed by the organisation he represents under its own rules.

9.1.3. Sub-Regional Bodies shall be entitled to 2 council members who must be members of a Club affiliated to the Sub-Regional Body.

9.1.4. Members of the ASA East Region Management Board shall be members of the Council and therefore eligible to vote.

9.1.5. Representatives from not less than 10% of affiliated Clubs must be present and eligible to vote in order for Council to be quorate. In the event that the Council is not quorate within 30 minutes of the published starting time, then the meeting will be postponed and the Management Board will determine the date for the postponed meeting.

9.2. The Management Board:

9.2.1. Only ASA members of clubs within the Region shall be eligible to be members of the Management Board.

9.2.2. Membership of the Board shall consist of 6 delegates, one nominated by each of the Sub-Regional Bodies, and up to 6 independent members elected at the ACM following appropriate nomination. Where vacancies remain unfilled Independent Board members shall be selected by an appointment process managed by the Board.

9.2.3. The Board shall also include a voting Chairman, or in his absence a Vice-Chairman, and a voting Finance Manager who shall be appointed by the Management Board members from nominations received from members of the Region's Clubs. The Chairman shall hold office for four years and may be re-appointed for one further term of office. The Finance Manager shall hold office for three years and may be re-elected for further terms of office and will be a voting member of the Management Board. These appointments will be made at the first meeting of the Management Board following the Council meeting.

9.2.4. The Chairman and Finance Manager may be removed from office at any time provided that two thirds of the Management Board attending the meeting are in favour.

9.2.5. A representative to ASA Board, will be elected from nominations received from members of the regions Clubs, and will be a voting member of the Management Board.

9.2.6. The Chairman shall be the liaison officer between the Board and the Regional Director for those areas of the Director's performance in support of the Region's activities.

9.2.7. The Management Board elected members shall have a term of office of three years, with 2 retiring each year. They may be re-elected.

9.2.8 The Board shall appoint a Vice-Chairman from amongst its members at the first Board meeting following the ACM. The period of office for the Vice-Chairman shall be one year.

9.2.9. Any elected member of the Management Board who is absent from three consecutive Management Board meetings between consecutive Annual Council Meetings, without having received leave of absence or giving any explanation accepted as valid by the Management Board, shall thereby vacate their seat on the board.

9.2.10. Any vacancy that occurs from elected members may be filled by a majority decision of the remaining members of the Management Board for the remainder of the term, subject to the agreement of Council at its next meeting.

9.2.11. Sub-Regional Bodies' delegates should be appointed for three years, but may be reappointed if re nominated by their Sub-Regional Body. They may also be substituted at any time by the Sub-Regional Body, after formal notice to the Management Board.

9.2.12. Not less than 8 members of the Management Board are to be present and eligible to vote in order for the Board to be quorate. In the event that the Board is not quorate within 30 minutes of the published starting time, then the meeting will be postponed and the executive officers will determine the date for the postponed meeting.

9.2.13. The Regional Director will be an ex-officio member of the Board without the power to vote.

9.3. Other posts:

9.3.1. The following shall be appointed by the Annual Council Meeting:

9.3.1.1. The following will be appointed for a one year period:-

9.3.1.1.1. To appoint annually a firm of qualified accountants to examine the accounts and report to members of the Board on the financial state of the region.

9.3.1.1.2. A President and President Elect whose duties will be purely ceremonial. The President may attend meetings of the Management Board, but will not have a vote.

9.3.1.1.3. Delegates to the ASA Council in accordance with ASA Laws

9.3.1.2. The following will be appointed for a two year period:-

9.3.1.2.1. The ASA East Region representative and substitute representative to the ASA Board

9.3.1.2.2. The following shall be appointed for a three year period

9.3.1.2.3. A Membership Officer

9.3.1.2.4. A Welfare Officer

9.3.1.2.5. A Public Relations Officer

9.3.1.2.6. Swimming Manager

9.3.1.2.7. Synchronised Swimming Manager

9.3.1.2.8. Diving Manager

9.3.1.2.9. Water Polo Manager

9.3.1.2.10. Open Water Swimming Manager

9.3.1.2.11. Masters Manager

9.3.1.2.12. Disability Manager

9.3.1.2.13. Swimming Officials' Manager

9.3.1.3. Any vacancy that occurs in these appointments may be filled by a majority decision of the Management Board for the remainder of the term, subject to the agreement of Council at its next meeting.

9.3.1.4. All nominations must be returned, on the appropriately completed form, to the regional office by the date indicated on the form, which will be not less than 21 days prior to the Annual Council Meeting at which the election will take place.

10. Executive Officers

10.1 The Executive Officers of the Region shall be the Chairman of the Management Board, the Regional Director and the Finance Manager.

11. Finance

11.1. Money

11.1.1. The Region's funds shall be held by bankers or fund holders who may be proposed by the ASA or selected by the Finance Manager and approved by the Management Board.

11.1.2. The end of the Region's financial year shall be the same as that of the ASA.

11.2. Indemnity

11.2.1. Every member of the Management Board, employee, servant and agent of the Region shall be indemnified by the Region and it shall be the duty of the Region to pay all costs, losses and expenses which any such person may incur, or, for which he may become liable, by reason of any contract entered into, or act, or thing done by him, in good faith, in the discharge of his duties.

11.3. Expenses

11.3.1. Members of the Management Board, any other duly appointed regional committee or panel, or any person duly appointed by the Region to act with its authority, may claim their expenses necessarily incurred through that membership or appointment by the Region at the prevailing rates set by the board.

11.4. Property

11.4.1. The Region may purchase, or by any other means acquire, take options over any property, and any rights or privileges of any kind, over or in respect of, any property.

11.4.2. Any property of the Region, other than cash at the bank, must be vested in not more than four Custodians. They must deal with the property as directed by resolution of the Management Board and an entry in the minutes shall be conclusive evidence of such a resolution.

11.4.3. The Custodian(s) must be elected at Council and shall hold office until death or resignation, unless removed by a resolution passed at Council.

11.4.4. The Custodian(s) shall be entitled to an indemnity out of the property of the Region for all expenses and other liabilities properly incurred by them in the discharge of their duties.

11.5. Dissolution

11.5.1. The Region shall only be wound up at a Special Council Meeting called for that purpose. The proposal to wind up the Region shall be agreed by a majority of two thirds of those present and voting

11.5.2. If upon the winding up or dissolution of the Region there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, this shall be transferred to such other bodies whose aims are compatible with the aims of the Region.

11.5.3. If the Region has benefited from mutual trading, the same must be distributed among the affiliated Clubs in such proportions as they shall mutually agree.

11.5.4. If the Region has not benefited from mutual trading, the same must be transferred to any successor body, organisation or association, or, in default of such a body, to the Amateur Swimming Association.

12. Powers and responsibilities of Council

12.1. Powers

12.1.1. Council shall oversee the work of the Management Board.

12.1.2. Council shall receive and accept reports and accounts from the Management Board.

12.1.3. Council may appoint a special committee to consider and report on any matter. The Council must determine the number of members and decide the terms of reference.

12.1.4. Council may discuss any relevant matters and pass resolutions on those which appear on the agenda.

12.1.5. Council may elect and/or appoint persons to such posts as the Region may from time to time require, to carry out its business, or to delegate any or all of these to the Management Board. These posts may include, but not be limited to, a President, President Elect, Members of the Management Board, Financial Examiners, a Legal Adviser, an ASA Board representative and substitute representative, delegates to ASA Council, Officers and Managers of standing and other committees etc., Custodians of the Region's property, individuals to specified offices and Life Members.

12.1.6. Council may expel a Club, for inappropriate behaviour, by a two thirds majority of those present and voting, provided the Club has been furnished with due notice of the proposals.

12.2. Responsibilities

12.2.1. Council may make changes to the regional rules, providing they comply with the mandatory elements of those rules set out by the ASA, at an Annual Council Meeting or a Special Council Meeting called for that purpose, by a two thirds majority of those present and voting.

12.2.2. Council shall abide by the standing orders set out in these rules.

12.2.3. Council shall keep full and accurate minutes of its meetings.

12.2.4. Council shall hold its Annual Council Meeting in September each year and shall give notice of the date venue and agenda to affiliated Clubs and members of the Management Board no less than 56 days prior to the meeting.

12.2.5. Council shall convene a Special Council Meeting within 28 days of a request from the Management Board, or from executive officers of at least 10 different affiliated Clubs, giving notice of the date, venue and agenda to affiliated Clubs and members of the Management Board not less than 21 days prior to the meeting.

13. Standing Orders for Council

13.1. Chairman

13.1.1. The chairman at all meetings of the Council must be the Chairman of the Management Board, if he is present. In his absence the meeting must elect a chairman. The chairman must be given:

13.1.1.1. Unlimited authority upon every question of order and must be, for the purpose of such meeting, the sole interpreter of the rules governing Council.

13.1.1.2. The right to vote on every motion. In the event of an equality of votes, he must have the casting vote.

13.2. Motions

13.2.1. A proposal for consideration by Council at its Annual Council Meeting, which does not embody a proposal to change a regional rule, may be submitted to the Regional Director not less than 28 days prior to the Annual Council Meeting by:

13.2.1.1. The Management Board, or

13.2.1.2. A Club affiliated to the Region, or a member of Council.

13.2.2. Proposals, in accordance with this section, must be notified to the Clubs entitled to be represented at Council not less than 14 days before the Annual Council Meeting.

13.2.3. A motion of which due notice has not been given may not be discussed or voted on unless sanctioned by the chairman and two-thirds of the members voting, and provided that it does not involve a change to regional rules.

13.3. Annual Report and minutes

13.3.1. The Region's Annual Report (published not less than 14 days before the ACM) must be presented at the Annual Council Meeting which will be held during the month of September each year.

13.3.2. A member of the Council or a Club affiliated to the Region that wishes to question, or have discussed, any item in the published minutes of the last Annual Council Meeting or any subsequent Special Council Meeting, or any minute of the Management Board or sub-committee, must indicate his intention by giving notice to the Regional Director not less than 14 days prior to the Annual Council Meeting.

13.3.3. Questions on the minutes of the Management Board or any committees appointed by it, or by the Council, must normally refer only to those for the last regional year as defined in these rules. The chairman may, at his discretion, allow discussion on matters in the minutes of meetings held after the end of the regional year provided that:

13.3.3.1. He is satisfied that the question is of sufficient importance and/or relevance to the meeting; and

13.3.3.2. The minutes have been approved by the Management Board; and

13.3.3.3. A specific question seeking further clarification or information is asked; or

13.3.3.4. A proposal has been made, under these rules, relating to those minutes.

13.3.4. Questions on the Annual report and financial statements may be tabled during the appropriate agenda item of the council.

13.3.5. Approval of the report, other than those items where due notice has been given of a desire to amend, add or reject, must be proposed en bloc by the Chairman and put to the vote without debate.

13.3.6. The Regional Director may send to a member of Council a written answer to a question posed in accordance with Rule 13.3.2, in which case the member may, at his discretion, withdraw the question and the item in the report may be dealt with as if the question had not been put. The chairman may, at his discretion, or on request, disclose the contents of the written answer for the information of the members of Council.

13.4. Procedures at Council Meetings

13.4.1. Every motion must be proposed and seconded by persons whom must be a current member in accordance with rule 3. The proposer or his notified substitute may be allowed to speak by the chairman in support of the resolution.

13.4.2. Any amendment must be disposed of before another amendment is considered. The Chairman may accept, without notice, verbal amendments which do not affect substantially the nature of the proposal under discussion.

13.4.3. Other than to ask for, or to give information, or to raise a point of order, no member of the Council may speak more than once in the debate on any proposal. The proposer of the resolution must have the right to reply to points raised in the debate, but he may not, in his reply, introduce any new matter. The mover of an amendment must not have the right of reply. When the proposer has completed his reply, no further speaker must be heard.

13.4.4. A proposal to change the regional rules must be carried only if at least two-thirds of those voting are in favour.

13.4.5. All other proposals, including amendments to proposals, whether to change a regional rule or otherwise, will require a simple majority of those members voting.

13.4.6. Unless the Chairman directs otherwise, voting on all motions or amendments must be by a show of council member cards. Voting on elections must be by secret ballot. Proxy voting will not be permitted.

13.4.7. The Council meeting must be open to the public, but, except as provided in regional rules, or with the permission of the Chairman, nobody except a member of Council may take part in the business. The Council may, at any time, decide to exclude the public.

13.4.8. Prior to discussion on any item of the agenda, any persons within the meeting must declare any conflicts of interest. It will be the decision of the Chairman if the persons will be allowed to remain in the meeting, partake in the discussion and vote, or be removed from the meeting.

13.5. Changes to regional rules

13.5.1. Any proposal to change a regional rule may only be considered at the Annual Council Meeting or at a Special Council Meeting called for that purpose.

13.5.2. The Council must consider and decide only the principle and intention of the proposal. The Management Board must draft the wording of the changes to the rules to implement the principles and intentions approved by Council.

13.5.3. A proposal to change a regional rule must only be considered at the Annual Council Meeting if it has been distributed with the agenda for the Annual Council Meeting, except if it has been:

13.5.3.1. made by the Management Board at a meeting not less than 28 days before the Annual Council Meeting or Special Council Meeting and appears in the minutes of that meeting, or

13.5.3.2. made by a committee appointed by the Council or the Management Board and appears in the minutes of that committee which have been approved by the Management Board not less than 42 days before the Annual Council Meeting or Special Council Meeting, or

13.5.3.3. made by a Club affiliated to the Region and has reached the Regional Director not less than 28 days before the Annual Council Meeting or Special Council Meeting, or

13.5.3.4. Made as a matter of urgency, approved by the Management Board, sent to the Clubs affiliated to the Region not less than 7 days before the meeting and approved as a suitable matter for consideration by Council by at least two-thirds of the council members voting.

13.5.4. A proposal to change a regional rule may only be considered at a Special Council Meeting if it has been:

13.5.4.1. Included in the resolution or request for the meeting. or

13.5.4.2. Referred to the Management Board, unless emanating from it. The Management Board must indicate its support or opposition and may propose amendments which must be included on the agenda of the Special Council Meeting.

13.5.5. Every proposal to change a regional rule and/or amend it must be proposed and seconded separately and must be open for discussion by any council member with or without prior indication of intent.

13.5.6. An amendment to any proposal to change a regional rule may be proposed by any member of Council, supported by another member as a seconder

13.5.7. Regional rule changes approved by the Council Meeting must become effective on a date agreed at the Council Meeting. If any addition, alteration or rescission of an ASA Law causes a regional rule to require changes to be made to it, , the Management Board must take action to change the regional rules to conform to the changes as soon as is reasonably practicable.

13.5.8. Re-numbering of regional rules and any consequential alterations must be at the discretion of the Regional Director or his nominated representative, in consultation with the Management Board.

14. Powers and responsibilities of the Management Board

14.1. Responsibilities

14.1.1. Manage the process to appoint a Chairman.

14.1.2. Manage the process to appoint a Finance Manager.

14.1.3. Set the annual affiliation fee in line with the budget.

14.1.4. Ensure that full and accurate minutes of its meetings are kept.

14.1.5. Be accountable to Council and report to it at such times and in such a form as it may require.

14.1.6. Appoint any officers and members of the standing and other committees, not elected by Council.

14.1.7. Determine the strategies of the Region within the overall policies and plans agreed by Council.

14.1.8. Carry out any specific duty laid upon it by Council.

14.1.9. Have day to day management of the affairs of the Region, including the responsibility for strategy planning, and its implementation.

14.2. Powers

14.2.1. To determine who must be the authorised signatories of the Region's financial accounts.

14.2.2. To appoint and/or remove, or delegate the appointment of, paid or unpaid persons as staff or post holders.

14.2.3. To monitor and evaluate the work of the staff and/or post holders.

14.2.4. Have general superintendence of the work of the Sub-Regional Bodies.

14.2.5. To have general superintendence of the work of the standing and other committees and any other persons appointed to specific tasks within the Region. (Including the production of full and accurate minutes of their meetings and/or other activities).

14.2.6. To contract for services and products other than those covered by staff employed directly or indirectly by the ASA.

14.2.7. To appoint a special committee to consider and report on any matter and to specify its membership.

14.2.8. To have the power to discharge, by a two thirds majority, for any breach of and under the provisions of the ASA's Code of Conduct for Volunteers, any unremunerated volunteer person from any elected or appointed office or position, with the exception of the President and the President Elect , and replace them.

15. Standing Orders for the Management Board

15.1. Chairman

15.1.1. The Chairman at all meetings must be the Chairman of the Management Board if he is present, able and willing to act. In his absence or inability to act the meeting shall be chaired by the Vice-Chairman. In their absence or inability to act the meeting must elect a Chairman.

15.1.2. The Chairman shall have unlimited authority upon every question of order and must be, for the purpose of such meeting, the sole interpreter of the rules governing the Board.

15.1.3. The Chairman shall have the right to vote on every motion. In the event of an equality of votes, he must have the casting vote.

15.2. Procedures at Management Board meetings

15.2.1. The minutes of the previous meeting shall be considered as the first substantive item on the agenda.

15.2.2. The minutes of technical and other committees, reports of officers or other individuals should be circulated with the agenda wherever possible. Documents submitted at the meeting may be discussed if it is in the interest of the Region to do so.

15.2.3. Every motion must be proposed and seconded.

15.2.4. Any amendment must be disposed of before another amendment is considered. The Chairman may accept, without notice, verbal amendments which do not affect substantially the nature of a proposal under discussion.

15.2.5. All proposals, including amendments to proposals must require a simple majority of those members voting, unless otherwise specified in these rules.

15.2.6. Unless the Chairman directs otherwise, voting on all motions or amendments must be by a show of hands. Proxy voting will not be permitted.

15.2.7. Each member of the Board shall be entitled to one vote on each proposal/motion, unless otherwise indicated in 15.1.3 or 15.2.9.

15.2.8. The Board meeting may be open to the public, except as provided in these rules, or with the permission of the Chairman, nobody except a member of the Board may take part in the business. The Board may, at any time, decide to exclude the public.

15.2.9. Prior to discussion on any item of the agenda, any persons within the meeting must declare any conflicts of interest. It will be the decision of the Chairman if the persons will be allowed to remain in the meeting, partake in the discussion and vote, or be removed from the meeting

16. Relationships with County Associations and Sub-Regional Bodies

16.1. The Region shall devolve such responsibilities to the County Associations or Sub-Regional Bodies within its borders as shall be decided by Council and specify the responsibility and accountability of those associations.

SIGNED
NAME
POSITION
DATE



IAN MACKENZIE
CHAIRMAN
8th September 2012