

Suffolk Coastal Torpedoes Water Polo Club

www.sc-torpedoes.co.uk

Chairman: Sue White
Secretary: Fiona White

Affiliated to ASA East Region & Suffolk County ASA

DECLARATION OF CONFLICT OF INTEREST

TO BE COMPLETED BY ALL COMMITTEE MEMBERS AND PAID EMPLOYEES
NIL RETURNS REQUIRED

Please refer to guidance over page for help in completion of this form

PRINT NAME POSITION IN CLUB

IF APPLICABLE TO DECLARATION NAME OF OTHER INTERESTED PERSON ie RELATIVE / SPOUSE / PARTNER

PRINT NAME POSITION IN CLUB IF ANY

ADDRESS

.....

.....

NAME OF BUSINESS/ COMPANY OR INTEREST RELATING TO SCTWPC	ADDRESS OF BUSINESS/ COMPANY	NATURE OF THE COMPANY'S BUSINESS	CONNECTION OR INTEREST (eg. Director / Shareholder / relation to paid employee etc)

SIGNED DATE

Please refer to the Suffolk Coastal Torpedoes Club's Conflict of Interest Policy

Guidance for completing the club's declaration of Conflict of Interest forms:

The purpose of the policy is to ensure that decisions made by the Club's Committee are in no way influenced by personal interests, and also to help disprove any unfounded claims that this might have happened. By registering an interest, individuals are ensuring that other people involved in decision making know from the outset that there could be a conflict of interests, and for example, could request that the individual concerned takes no part in the process.

Within the policy an **interested person** is defined as:

- All committee members or paid employees of Suffolk Coastal Torpedoes Water Polo Club
- The spouse or partner of all committee members or paid employees of Suffolk Coastal Torpedoes Water Polo Club
- The immediate family of all committee members or paid employees of Suffolk Coastal Torpedoes Water Polo Club (parents, children, brothers, sisters, and their spouses/partners)

This is a potentially very extensive list of persons. However, entries in the register are only necessary where there is the possibility of an interest arising in the context of the club's financial affairs if in any doubt please speak to the Chairperson.

The following are considered **conflict of interests or pecuniary interests**:

- A directorship of a company or business
- Direct ownership or partnership of a company/business
- A significant shareholding in a company
- A position of authority in a charity or voluntary origination
- Direct employment by Suffolk Coastal Torpedoes Water Polo Club also counts.

The conflict of interest form over leaf is to be completed annually or immediately an interest arises.

Any paid employee or committee members with a pecuniary interest in a particular decision, will not normally take part in the process leading to that decision.

If you need any assistance with completing this form speak to the Chairperson